

# Library Trustees Meeting minutes ~ Monday, September 22, 2017

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

**Call to order:** 5:36pm

The Board reviewed and unanimously approved the minutes of the previous meeting.

## **Youth Services Report:**

### **Children's Services**

#### **Professional Development:**

9/11 - Outreach Workshop (Reaching Teachers: Practical Tips for Librarians)

9/21 – Webinar (Engaging Reluctant Readers in Your Library)

#### **Past Programs and Attendance Numbers:**

In August, we had 23 children's programs with a total of 484 people in attendance.

Apple Tree Arts Music Sessions: Started this morning, the Toddler session is full, however there is still some space in the Baby Session (9:30 AM)

#### **Upcoming Programs:**

Storytime:

Wednesday Storytimes: Every Wednesday at 10:30 until 12/20 (ages 1-5)

Thursday Storytimes: Every Thursday at 10:30 until 12/21 (ages 1-5)

Fall Storytime at Whitter Farms: Friday, Oct. 9 at 10:30 (all ages)

Storytime at the Bank: Oct. 16 and 30 at 10:30 AM (ages 1-5)

Haunted Movie: Oct 31 @ 6 pm - Beetlejuice

#### **Guest/Performers/Events:**

Kidding Around Yoga with Nichole: Thursday, Sept. 28 at 5:30 PM (ages 4-7)

Music and Movement with Deb Hudgins: Monday, Oct. 23 at 10:30 AM (ages 1-5)

Free Movie Friday: Oct. 27 at 4 PM. Showing: Descendants 2 (all ages)

Lego Club Meetings:

Thursday, Oct. 12 at 4 PM

Tuesday, Oct. 31 at 4 PM

### **Tween/Teen Services**

#### **Past Programs and Attendance Numbers:**

In August, we had 9 teen programs with 52 people in attendance.

#### **Upcoming Programs:**

Tinker Tuesday: Tuesday, Oct. 10 at 4 PM (Ages 10 and up)(Younger children are accepted with an actively participating parent)

TAG Meeting : Wednesday, Oct. 11 at 4PM

Words On Wood (Clay Time): Friday, Oct. 13 at 4 PM (ages 10 and up)

(Shannon reported that children’s, tween and teen programs do regularly fill up. The typical upper limit is 10 to 12 participants dependent on the program. Some programs require pre-registration. When the limit is reached anyone else wishing to participate is put on a wait list.)

**Director’s Report:**

	Adult Programs	Number of Participants
July 2017	5	47
August 2017	8	74

**Meetings attended:**

- 8/31 WOMM here
- 9/5 Dept. Heads
- 9/5 Capital Committee here
- 9/8 C/WMARS Executive Committee
- 9/12 Invite Info Session
- 9/14 Construction grant follow up meeting with MBLC
- 9/15 Friends of the Library
- 9/19 C/WMARS Users Council- East Longmeadow PL
- 9/20 State Aid –Financial Report- Webinar
- 9/21 Capital committee
- 9/22 Info session
- 9/25 Ballot question session with MBLC- Lexington PL

**Adult programs:**

Upcoming:

9/28 Parenting the College Student

10/3 Reflexology

10/10 Cooking Class- Sauces

10/14 Indie Author Day

10/17 Paper Craft @UniBank

10/24 Cooking Class- Fall Soups

10/26 craft program

11/7 Paper Craft @UniBank

**Friends:**

Now selling tickets for their Comedy show on 10/20 at the Dudley Gendron.

**Staff:**

Marilyn and Pam will be attending a workshop on Listening and Communication Strategies on Oct 3 in Charlton.

The area directors are planning an Unconference for our library staff on Wednesday, November 15 in Sturbridge in the morning.

**Misc:**

(Betsy reports that EBook circulation is much higher than last year. All other circulation numbers are comparable.)

(According to Betsy the budget is healthy. A printer was purchased recently. The old one was broken and unable to be repaired in spite of several efforts to do so.)

Financial report is due 10/6

The library will be closed on the following dates: Oct. 9, Nov. 11, 23. It will open two hours late on Nov. 15.

The slate for the Library Building Committee has been turned in to the Town Administrator. It consists of the following 8 people which leaves one spot for a selectmen to be appointed after town meeting.

Jim Smith, Tim Harrison, Betsy Rajotte, Lisa Kane, Joanne Geneva, Carl Hutchinson, Kelly Holbrook, Kieran Stone

**Capital Committee:**

Bricks are now able to be ordered online. Paper forms used to order in the library are available.

They have raised \$48,000 so far.

Next meeting is 10/5 at 6 pm

**Old Business/New Business:**

Discussion about the projected budget statistics for the new building that were shared with the Finance Committee

A New Library Information session will take place tonight in the meeting area of the library.

**Upcoming Meeting Dates:**

The next Trustees meeting will be scheduled for 10/23 (preferred date) or 10/30 at 3:30pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. New/Old Business

**Adjournment:** 6:05pm